Oxford Regional Emergency Management
(OxREM)
Oxford Police Station
Thursday, December 22, 2016
Meeting Minutes
Approved

Introductions

Members in Attendance

John Reynolds	E. N'ham, W. N'ham	Chairman
Steve Roberts	Elk	Secretary
Milt Rudy	Elk	
Chuck Freese	Upper Oxford	
Blair Fleischmann	Upper Oxford	
Julie Brady	Lower Oxford	

Others

- Rob Linnenbaugh — Chester County Department of Emergency Services

John Reynolds opened the meeting with the Pledge of Allegiance and a moment of silence.

Review of Minutes: Motion to approve November 3, 2016 Minutes by Julie Brady, seconded by John Reynolds. Passed

Election of Officers:

John Reynolds presented a slate of officers he had received from John Slauch in a sealed envelope:

Chair: John Reynolds
Vice-Chair: Steve Roberts
Secretary: Milt Rudy
Treasurer: Blair Fleischmann
Emergency Operations Coordinator: Chuck Freese

Julie Brady proposed the following slate of officers:

Chair: Steve Roberts
Vice-Chair: John Reynolds
Secretary: Milt Rudy
Treasurer: Blair Fleischmann
Emergency Operations Coordinator: Chuck Freese

A motion to close nominations was passed.
A vote to approve the slate proposed by John Slauch was held, not passed.
A vote to approve the slate proposed by Julie Brady was held, passed.
John Reynolds noted that the term of the new officers is effective from January 1, 2017 until December 31, 2018.

Financial: Blair Fleischmann reported that the balance in the checking account on December 15, 2016 was $6477.81.

POD Report:

John Reynolds reported that a POD Overview was presented at Penn's Grove School on November 29. A total of 12 people attended, including three POD members. John also reported that there will be a meeting on January 10 for POD Key Leaders from 6:00 pm until 9:00 pm, and a POD exercise will be conducted on

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January 24, 2017. John reported that Suzy Curtis, of the Health Department, wants to invite representatives from other school districts and the Medical Reserve Corps to the January 24 exercise.

There was significant discussion about the preparation for the January 10 POD meeting, and the intended audience. John Reynolds clarified that it is for Key Leaders, and stakeholders (OxREM and Oxford Area School District), and that there will be a walkthrough. It was further clarified that the POD exercise on January 24, is for all interested parties.

It was suggested that we have an article in the papers about the POD, especially focusing on the January 24 exercise. Milt Rudy will draft an article, with help from Julie Brady and Steve Roberts

Outreach:
It was suggested that we consider committee assignments at the January meeting of OxREM.

Announcements:

- Chester County: Rob Linnenbaugh reported that "second touch" programming of the new County radios has been completed. He also reported that the Table Top Exercise conducted on November 30 went well, and that there was good participation by the municipalities. An After Action Report is being prepared, and should be available for the January OxREM meeting.
- AGREM: Chuck Freese reported that Dave Flad resigned as President of AGREM, because of demands of his job.
- OCTOREM: Chuck Freese reported that OCTOREM is moving forward as an organization.

Open Discussion:

- John Reynolds suggested that OxREM consider the purchase of a canopy with the OxREM logo.
- Rob Linnenbaugh, on behalf of Cochranville Fire Company, thanked Lower Oxford Township for salting the road, when the Fire Company was trucking water to a house fire in the township.

Adjournment: The meeting was adjourned at 7:34 pm.

Submitted by: Steve Roberts

Upcoming Events:

Date	Time	What	Description of Event	Location
Jan 10, 2017	6:00 pm	OxREM and Health Dept.	POD Meeting for Key Leaders and stakeholders	Penn's Grove School
Jan 24, 2017	4:00 pm	OxREM and Health Dept.	POD Exercise	Penn's Grove School
Jan 26, 2017	6:00 pm	OxREM	Regular Meeting	Oxford Police Station