Oxford Regional Emergency Management (OxREM)
Oxford Police Station
Thursday, January 28, 2016
Meeting Minutes
Approved

Introductions: 6:05 pm

Members in Attendance

- John Reynolds — E Nham, W Nham — Chairman
- Elair Fleischmann Upper Oxford
- Steve Roberts — Elk — Secretary
- John Slauch — Oxford Boro — Vice-Chairman
- Chuck Freese — Upper Oxford
- Julie Brady — Lower Oxford

Associate Members

- Jim Connor — Lincoln University

Others

- Rob Linnenbaugh Chester County Department of Emergency Services

A radio check was performed at 5:30 pm, with Lower Oxford, Upper Oxford, Elk Township, and East/West Nottingham successfully participating. There was some confusion about which channel the radio check was to be used for the check.

John Reynolds opened the meeting with the Pledge of Allegiance and a moment of silence.

Review of Minutes: Motion to approve December, 2015 Minutes by John Reynolds, seconded by Elair Fleischmann. Passed

Financial: Elair Fleischmann reported that the checking account balance on December 25, 2015 was $5381.02, with $89.94 for web hosting to be paid.

Announcements:

Chester County: Rob Linnenbaugh reported EMS statistics for the number of calls and the response time. He reported that the Voice Radio Project has been implemented, and the CAD project for fire is continuing. They would like to do a number of table-top drills in 2016, including one with OxREM. We should decide a date and who will participate, and let them know. It was thought that April or May or September or October would be good dates. If a mid-May date is chosen, it might be possible to do the drill at Lincoln University. The County will provide the scenario. Rob also reported that the County and PEMA are looking at possible Federal reimbursement for the Jan 22, 23 snow storm. He said that costs for the highest 48 hour reported must be submitted very soon.

Goals:

There was discussion about setting goals for the coming year. It was noted that we would like to increase the number of people involved with OxREM, and increase public awareness about the organization. Chuck Freese noted that OxREM had a Facebook page before AGREM, but AGREM has many more "likes" than OxREM does on Facebook. Chuck Freese informed us that Penn Township will host a Safety Day on April 16, and that AGREM will participate. He suggested that OxREM could also participate. John suggested that we could participate in Oxford's First Fridays.

MOTION To participate in Penn Twp Safety Day by Chuck Freese, seconded by Steve Roberts. Passed.

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MOTION To participate in Oxford First Fridays in June and September by Chuck Freese, seconded by Julie Brady. Passed
Chuck Freese will contact Penn Township, and Steve Roberts will contact OM.

POD Report:
There was discussion about the staffing available for the POD, and the lack of a POD Commander, and whether preparation for and staffing a POD is the responsibility of the Health Department or of OxREM. It was recognized that participation by the Oxford School District would significantly improve preparation for and operation of a POD. John Reynolds noted that there should be training of volunteers before a POD drill.

- Chuck Freese will speak to the County Health Department about the POD
- John Slauch and Steve Roberts will meet with Mr. Woods, the OASD Superintendent about the POD.

Outreach:

- Communications:
  - The OxREM web site has been updated
  - Harris Radios
    Chuck Freese met with the County to talk about channel mapping for the new radios, because AGREM didn't get the mapping that they requested in the template that they submitted. It was noted that our radios have East Tactical and East Mutual Aid channels, but they should have West Tactical and West Mutual Aid channels. It would also make sense for us to have an AGREM channel, and channels for adjacent townships not in OxREM, such as Franklin for Elk Township.

Announcements:
AGREM: Chuck Freese reported that AGREM1670, the AM radio station, has been working well and that during the snow storm, local road crews called in road conditions, which were included in the radio broadcast.

Open Discussion:
Steve Roberts reported that he and Milt Rudy will meet with the Elk Township supervisors to talk about emergency preparedness for the likely hazards they will face, such as a weather emergency.

Adjournment: Motion to adjourn at 8:20 pm by Steve Roberts, seconded by Chuck Freese. Passed

Submitted by: Steve Roberts

Upcoming Events:

Date	Time	What	Description of Event	Location
Feb 25, 2016	6:00 pm	OxREM	Regular Meeting	Oxford Police Station
April 16, 2016			Penn Township Safety Day	Penn Twp Bldg and Park