Oxford Regional Emergency Management (OxREM)
Oxford Police Station
Thursday, June 22, 2017
Meeting Minutes
Approved

Introductions
Members in Attendance

o Steve Roberts	Elk	Chairman
o John Reynolds	E. Nottingham, W. Nottingham	Vice Chairman
o Milt Rudy	Elk	Secretary
o Julie Brady	Lower Oxford	
o Chuck Freese	Upper Oxford, AGREM liaison	Emergency Operations Coordinator

Others

o Rob Linnenbaugh	Chesco DES
o Ted Kavanagh	Chesco DES

Steve Roberts opened the meeting at 7:00 pm with the Pledge of Allegiance and a moment of silence.

Adoption of Agenda: Chuck Freese and Julie Brady moved/seconded to adopt the Agenda – approved.

Review of Minutes: John Reynolds requested that the contact list mentioned in the May minutes include phone numbers and email addresses. Milt Rudy offered to update the list with input from members and distribute to members. Milt Rudy and Julie Brady moved/seconded to approve the minutes – approved.

Treasurer's Report: Blair Fleischmann reported in absentia that all six OASD municipalities responded to the 1 June request for dues by sending them. This adds $1200 to our account for a total of $7478.61. It was commented that the recent increased activities of OxREM and its greater visibility may have contributed to this unprecedented response.

POD Report: Tom Shar and Steve Roberts met with Cheryl McConnell n of the Neighborhood Services Center about reaching out for additional POD volunteers. Some additional potential contacts were identified. We intend to talk with the Oxford Ministerium and La Communidad Hispana about volunteering. Sarah Koeller sent an email about a memo of agreement for assembly areas. Rob Linnenbaugh offered to arrange a meeting for OxREM members with Sarah Koeller to review the After-Action Report from the January POD exercise

Outreach:

- Communications: Milt Rudy sent the approved meeting minutes for 2017 to date to John Reynolds for inclusion on the website. John Reynolds was again asked to add Julie Brady as an administrator for the OxREM Facebook page. John Reynolds reported he had not received the Emergency Preparedness presentation sent by Milt Rudy on 30 May; he will re-send and confirm it is received.
- EOP Committee: No new information to report.

Old Business: It was decided to not have a booth at the 23 Sept Penn Township Safety Day event. Chuck Freese offered to have OxREM handout materials there along with his AGREM representation. OxREM will have a booth at the 30 Sept Apple Fest. Milt Rudy will query members regarding their availability. The

event operates 9:30 am to 3:30 pm. It was agreed to continue efforts to acquire an OxREM canopy at reasonable cost for events; ProPac was mentioned as a source for custom canopies.

New Business: Milt Rudy moved to request the Treasurer to reimburse Steve Roberts for the $123.69 cost of the 200 POD information cards. Julie Brady seconded. John Reynolds objected to OxREM incurring costs for POD. It was suggested that the POD has no budget and OxREM has an obligation to help it progress. The motion was approved and Steve Roberts will provide the exact amount to the Treasurer. Rob Linnenbaugh will check on what would be required for the Health Department to reimburse OxREM for such costs in future. Ted Kavanagh reviewed the Severe Weather Exercise After Action Report Corrective Actions and recorded specifics offered by OxREM. He will update the report and distribute.

Announcements:

- Chesco DES: Rob Linnenbaugh reported 911 call statistics for May. They also provided Everbridge training for the Borough Police Chief, Mayor and Borough Manager.
- AGREM: PennDOT will replace the bridge on State Street in Avondale, which will be closed until spring, 2018. Route 41 will also be repaved during this period.
- OctoREM: Rob Linnenbaugh reported their participation in OABEST at the Octoraro school.
- Other: Nothing new.

Open Discussion:
No items

Adjournment: The meeting was adjourned at 7:29 pm.

Submitted by: Milt Rudy, Secretary

Upcoming Events:

Date	Time	What	Description of Event	Location
27 July, 2017	6:00 pm	OxREM	Regular Meeting	Oxford Police Station