Oxford Regional Emergency Management (OxREM) Meeting Minutes
Hopewell School
Thursday, November 29, 2018

Introductions

Members and elected officials in Attendance

- Steve Roberts — Elk — Chairman
- John Reynolds — E. & W. Nottingham — Vice Chairman
- Milt Rudy — Elk — Secretary
- Chuck Freese — Upper Oxford, AGREM Liaison, Emergency Operations Coordinator
- Julie Brady — Lower Oxford
- Candace Miller — W. Nottingham — Supervisor

Others

- Charice Russell — W. Nottingham
- Robert Russell — W. Nottingham
- Rob Linnenbaugh — Chester County — DES Liaison

The monthly radio check was performed at 5:30 pm by Chuck Freese (Upper Oxford). Steve Roberts (Elk Twp), and Milt Rudy (Elk Twp) responded; there were no responses from Lower Oxford, East and West Nottingham and Oxford Boro.

Steve Roberts opened the meeting at 6:00 pm with the Pledge of Allegiance and a moment of silence.

Adoption of Agenda: Milt Rudy/Chuck Freese moved/seconded to adopt the agenda. Approved.

Review of Minutes: Chuck Freese/Milt Rudy moved/seconded to approve the October meeting Minutes. Candace Miller requested the minutes be changed because the statement that "Blair Fleischmann announced that she did not want to be re-elected OxREM Treasurer but would serve until a replacement is elected" should not include "but would serve until a replacement is elected" because Blair Fleischmann corrected the minutes to add that qualifier later but did not say it in the meeting. It was agreed that the minutes would read "Blair Fleischmann announced that she did not want to be re-elected OxREM Treasurer." with a period after "Treasurer". The minutes were approved with that adjustment.

Treasurer's Report: None submitted as Blair Fleischmann was not in attendance. The previously-reported balance is $6,904.63 with no reported expenditures since the last report.

POD Report: No updates

Outreach:

- Communications: No Updates
- EOP Committee: No updates
- Associate Members: Rob Linnenbaugh will be out until mid-January; contact Bill Turner in his absence. DES encourages all municipalities to update their resolutions for emergency services. Municipalities received a memo from John Haynes to update their resolutions for

emergency services. DES encourages municipalities to talk with their emergency services agencies before drafting their resolutions. Chester County will conduct pipeline emergency training on 13 December in the form of a table-top exercise focused on healthcare and school facilities

Old Business:

- None discussed.

New Business:

- Election of new officers resulted in Chair: Scott Rugen; Vice-chair: Steve Roberts; Treasurer: Milt Rudy; Secretary: Steve Roberts; Emergency Operations Coordinator: Chuck Freese. Scott Rugen was not present, so we are awaiting his acceptance of the position.

Review of Action Items:

Action Items were updated as shown on the attached. Note that newly Completed and Deleted items will remain on the list until the next update.

Announcements:

- Chesco DES: Rob Linnenbaugh reported: During September, there were 22,533 phone calls, an average 727 calls per day; 1027 fire incidents; 3,679 EMS incidents; and 32,764 police incidents. Last month we hosted 1,720 people at 187 events in the Academic Building; 817 people at 86 events in the Tactical Village; and, 586 people at 34 events in the Law Enforcement Firing Range
- AGREM: No update
- OctoREM: Will meet 9 January.
- Other: None.

Open Discussion:

- Julie Brady/Candace Miller moved/seconded to not send notices to municipalities for 2018 dues. Approved with John Reynolds voting no.
- John Reynolds, Milt Rudy and Chuck Freese will serve as a committee to gather proposed Bylaw changes regarding meeting location and others as proposed. These will be consolidated and presented prior to the next meeting.

Other Business: None raised

Adjournment: Milt Rudy/Chuck Freese moved/seconded to adjourn the meeting at 6:50 pm.

Submitted by: Milt Rudy, OxREM Secretary

Upcoming Events:

Date	Time	Event	Description	Location
Jan. 24. 2019	6:00 pm	OxREM meeting		Hopewell School