Oxford Regional Emergency Management (OxREM) Meeting Minutes
Hopewell School
Thursday, January 25, 2018
Approved

Introductions
Members in Attendance

o Steve Roberts	Elk	Chairman
o John Reynolds	E. Nottingham, W. Nottingham	Vice Chairman
o Milt Rudy	Elk	Secretary
o Julie Brady	Lower Oxford	
o Scott Rugen	Upper Oxford	
o Chuck Freese	Upper Oxford, AGREM liaison,	Emergency Operations Coordinator
o Blair Fleischmann	Upper Oxford	Treasurer

Others

o Rob Linnenbaugh	Chesco DES
o Candace Miller	W. Nottingham
o Charice Russell	W. Nottingham
o Robert Russell	W. Nottingham
o Lorraine Bell	Oxford Borough

Following a tour of the Hopewell School, Steve Roberts opened the meeting at 6:10 pm with the Pledge of Allegiance and a moment of silence.

Adoption of Agenda: Milt Rudy and Chuck Freese moved/seconded to adopt the Agenda – approved.

Review of Minutes: Milt Rudy and John Reynolds moved/seconded to approve the November/December Minutes – Approved as amended (Julie Brady moved to table approval of Hopewell as an EOC until the OxREM members have viewed the space).

Treasurer's Report: Blair Fleischmann reported the OxREM account has a balance of $6,904.63. Julie Brady and Chuck Freese moved/seconded to accept the Treasurer's Report – agreed. Blair Fleischmann also provided a list of OxREM dues income by member for 2017 and expenses for the 4th quarter resulting in the balance.

POD Report: Steve Roberts presented POD information to 18 members of the Oxford Ministerium on January 3, and requested help recruiting volunteers and Key Leaders. He also presented information on ReadyChesco and Smart 911.

Outreach:

- o Communications: No updates
- o EOP Committee: No updates
- o Associate Members: No Updates

Old Business: The West Nottingham Township Supervisors had sent a letter to OxREM with questions and suggestions for OxREM, and stating they were not in favor of the use of Hopewell School as a Regional EOC

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for OxREM. Candace Miller and Charise Russell had questions about the need for a Regional Emergency Operations Center (REOC) in addition to individual municipal EOCs and whether Hopewell school was the best for that. Questions were answered during discussion. Steve Roberts suggested we could have a quarterly OxREM meeting at different municipalities. John Reynolds reported there will be an emergency exercise on April 17 at West Nottingham's EOC.

New Business: 2018 Goals were discussed and updated (attached). Milt Rudy/Chuck Freese moved/seconded to adopt the goals; approved.

Announcements:

- Chesco DES: The yearly Safe Schools coordinators' summit will be held April 5th at the Great Valley Penn State campus; anyone can attend. Chesco will host an Emergency Management conference in Malvern on 25 and 26 September. There will be a national-level, weather-related exercise the week of 7 May. PEMA has developed an on-line damage-assessment tool for cell phone use.
- AGREM: No update
- OctoREM: No update
- Other: No Update

Open Discussion:

- Scott Rugen reported there will be a program in April regarding increasing opioid awareness; EMCs will be invited.
- Steve Roberts reported we will plan for a hazmat exercise for the end of April or in May on some day in the 5th week of the month (so there should be no conflicting meetings).

Adjournment: The meeting was adjourned at 8:05 pm.

Submitted by: Milt Rudy, Secretary

Upcoming Events:

Date	Time	Event	Description	Location
Feb 22, 2018	6:00 pm	OxREM	Regular Meeting	Hopewell School
Apr 17, 2018	TBD	Emergency Exercise		W. Nottingham EOC
End-Apr, May	TBD	Hazmat Exercise		TBD
Sept 25, 26, 2018	TBD	Emergency Management Conference		Malvern, PA

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