Oxford Regional Emergency Management (OxREM) Meeting Minutes
Hopewell School
Thursday, May 24, 2018
Approved

Introductions
Members in Attendance

o Steve Roberts	Elk	Chairman
o John Reynolds	E. Nottingham, W. Nottingham	Vice Chairman
o Milt Rudy	Elk	Secretary
o Julie Brady	Lower Oxford	
o Blair Fleischmann	Upper Oxford	Treasurer
o Scott Rugen	Upper Oxford	

Others

o Candace Miller	West Nottingham	Township Supervisor
o Jim Connor	Lincoln University	Chief of L.U. Police
o Denise Rugen		

The monthly radio check was not performed, due to unavailability of Chuck Freese (vacation)

Steve Roberts opened the meeting at 6:00 pm with the Pledge of Allegiance and a moment of silence.

Adoption of Agenda: Milt Rudy and Scott Rugen moved/seconded to adopt the agenda.

Review of Minutes: Milt Rudy and Scott Rugen moved/seconded to approve the March meeting Minutes – Approved.

Treasurer's Report: Blair Fleischmann reported that the OxREM account is unchanged with a balance of $6,904.63. Steve Roberts and Milt Rudy moved/seconded to accept the Treasurer's Report – agreed.

POD Report: No updates

Outreach:

- Communications: No updates
- EOP Committee: No updates
- Associate Members: Jim Connor reported that for the Emergency Training Exercise on May 31 the Ashmun Ave. entrance to Lincoln University be used; participants will be required to show photo ID to enter. A "smartboard" will be available for the exercise presentation.

Old Business:
>Planning is complete for the Emergency Training Exercise on May 31 for a hazmat related event. Chester County has agreed to pay Lincoln University for food service to the 40+ participants. Oxford Police will also attend. The exercise will also involve live transports to Jennersville Hospital for decontamination procedures. All should arrive by 5:30 for dinner; the exercise will start no later than 6:30 and conclude at 9:30. We are still awaiting input from Ted Kavanaugh of DES regarding exercise content specifics. Invitations have been sent via OxREM emails and Chesco's Everbright system.

Approved

>Training for the Emergency Management Handbook for elected officials was provided by CHESCO on May 23. About 30 people attended.

New Business: OxREM will not have a presence at Oxford's First Friday events, but will be at the Apple Festival on the last Saturday in September (29th); a decision is pending on attendance at Penn Township Safety Day.

Announcements:

- Chesco DES: No update.
- AGREM: No update.
- OctoREM: No update.
- Other: No update.

Open Discussion: John Reynolds reported that Shelley Meadowcroft, East Nottingham Township Supervisor, offered that the Oxford Regional Planning Committee can host future trainings during their regular meeting periods if needed.

Adjournment: The meeting was adjourned at 6:29 pm.

Submitted by: Milt Rudy, Secretary

Upcoming Events:

Date	Time	Event	Description	Location
May 31, 2018	5:30-9:00 pm	Hazmat Exercise		Lincoln Univ Sci Bldg.
June 28, 2018	6:00 pm	OxREM Regular Meeting		Hopewell School
Sept 25, 26, 2018	all day	Emergency Management Conference		Malvern, PA

Approved