Oxford Regional Emergency Management (OxREM) Meeting Minutes
Hopewell School
Thursday, February 22, 2018
Approved

Introductions
Members in Attendance

o Steve Roberts	Elk	Chairman
o John Reynolds	E. Nottingham, W. Nottingham	Vice Chairman
o Milt Rudy	Elk	Secretary
o Julie Brady	Lower Oxford	
o Scott Rugen	Upper Oxford	
o Chuck Freese	Upper Oxford, AGREM liaison,	Emergency Operations Coordinator
o Blair Fleischmann	Upper Oxford	Treasurer

Others

o Rob Linnenbaugh	Chesco DES
o Lorraine Bell	Oxford Borough

Steve Roberts opened the meeting at 6:00 pm with the Pledge of Allegiance and a moment of silence.

Adoption of Agenda: Milt Rudy and Chuck Freese moved/seconded to adopt the Agenda – approved.

Review of Minutes: Milt Rudy and Steve Roberts moved/seconded to approve the January meeting Minutes – Approved.

Treasurer's Report: Blair Fleischmann reported the OxREM account is unchanged with a balance of $6,904.63. Steve Roberts and Milt Rudy moved/seconded to accept the Treasurer's Report – agreed.

POD Report: No updates.

Outreach:

- Communications: No updates
- EOP Committee: No updates
- Associate Members: No Updates

Old Business: We are planning an emergency exercise on May 31 at Lincoln University in the Science Building. It will be a hazmat-related event involving Upper and Lower Oxford Townships and Penn Township. It will also include Jennersville Hospital for decontamination activities. It will be in the form of a functional workshop and may have break-out work groups. All elected officials from OxREM and AGREM municipalities will be invited, as well as Roadmasters. It will be in the evening from 6:00 to 9:00 pm.

New Business: Blair Fleischmann discussed opening a new bank account using the EIN obtained by Steve Roberts. It is suggested to move the account from BB&T to Fulton Bank, which has no-fee accounts for not-for-profit organizations. Blair Fleischmann and Steve Roberts moved/seconded to transfer the account – approved.

Announcements:

- Chesco DES: Rob Linnenbaugh reported that DES will schedule Rochelle Brittingham for our March meeting. There will be quarterly training on 28 Feb in the afternoon and evening. There will be Knowledge Center Advanced training on 21 March in the afternoon and evening. AMTRAK will hold multiple classes for emergency responders on 30 and 22 March. The Rapid Needs Assessment course (G557) for Advanced certification will be offered 10 April at the PTSC. The TEEX Critical Infrastructure Series will be offered at PTSC. The Damage Assessment module will be offered on the PA Training website. In May, there will be a large weather-related exercise. The Regional Safe Schools Symposium is scheduled for 5 April at the Penn State Great Valley campus. A KEMA conference is planned for 21-23 October at the Blair County Convention Center. In January, 1,515 people were hosted at 90 events in the Academic Building. 911 calls averaged 683 per day in January.
- AGREM: Chuck Freese reported that AGREM will apply for a Mushroom Festival grant. AGREM will work with Jennersville Hospital on an active shooter exercise.
- OctoREM: Chuck Freese reported there was no meeting for February; 14 March will be the next meeting. "OABEST" will be on Saturday, 2 June.
- Other: No Update

Open Discussion:

- Chuck Freese reported that surplus radios are available from Kendal-Crosslands, which had purchased them from FreCom. The radios are lightly used and will be donated to charitable and not-for-profit agencies such as municipalities and emergency management organizations. These would be able to interface with existing municipal radio networks. We would be able to establish an integral "OxREM" radio communication system. OxREM members representing Elk, Upper and Lower Oxford Townships and Oxford Borough expressed interest. John Reynolds reported that East and West Nottingham would not participate. Scott Rugen reported that Upper Oxford Township is looking at a new cell tower for T-Mobile. It is possible the tower could support the donated radios.
- Rob Linnenbaugh reported that AT&T FIRSTNET is proposed as a national solution to cell tower overload during emergencies. It would provide priority service to emergency services organizations and people.

Adjournment: The meeting was adjourned at 7:17 pm.

Submitted by: Milt Rudy, Secretary

Upcoming Events:

Date	Time	Event	Description	Location
Mar 22, 2018	6:00 pm	OxREM	Regular Meeting	Hopewell School
Apr 17, 2018	TBD	Peach Bottom Emergency Exercise		W. Nottingham EOC
May 31, 2018	6:00-9:00 pm	Hazmat Exercise		Lincoln Univ campus
Sept 25, 26, 2018	all day	Emergency Management Conference		Malvern, PA