Oxford Regional Emergency Management (OxREM) Meeting Minutes
Hopewell School
Thursday, April 26, 2018
Approved

Introductions
Members in Attendance

o Steve Roberts	Elk	Chairman
o John Reynolds	E. Nottingham, W. Nottingham	Vice Chairman
o Milt Rudy	Elk	Secretary
o Julie Brady	Lower Oxford	
o Chuck Freese	Upper Oxford, AGREM liaison, Emergency Operations Coordinator	
o Scott Rugen	Upper Oxford	

Others

o Candace Miller	West Nottingham	Township Supervisor
o Jim Connor	Lincoln University	Chief of L.U. Police

During the monthly radio check, Emergency Operations Coordinator, Chuck Freese confirmed responses from Upper Oxford EMC & Deputy and from Elk Township EMC & Deputy.

Steve Roberts opened the meeting at 6:00 pm with a moment of silence.

Adoption of Agenda: Milt Rudy and Julie Brady moved/seconded to adopt the Agenda – approved as amended to add the item on Training for the Emergency Management Handbook for elected officials on May 23.

Review of Minutes: Julie Brady and Steve Roberts moved/seconded to approve the March meeting Minutes – Approved.

Treasurer's Report: Blair Fleischmann has communicated to Steve Roberts that the OxREM account is unchanged with a balance of $6,904.63. Milt Rudy and Chuck Freese moved/seconded to accept the Treasurer's Report – agreed.

POD Report: Steve Roberts will contact the prospective POD Commander to initiate activity to refresh participant awareness. The list was last verified and updated in June 2017, resulting in 110 still-active participants at that time.

Outreach:

- o Communications: No updates
- o EOP Committee: No updates
- o Associate Members: Jim Connor offered that Lincoln University's graduation will be Sunday, May 6, starting at 10 am and that traffic in the area will be affected.

Old Business:
>The emergency exercise for a hazmat related event will be held on May 31 at Lincoln University in the Ivory Nelson Science Center. It will be a hazmat-related event involving Chesco DES, Upper and Lower Oxford Townships, Penn Township, Jennersville Hospital, the PA State Police, Medic 94 and the fire

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departments from West Grove, Oxford, and Cochranville. All elected officials from OxREM and AGREM municipalities will be invited, as well as Roadmasters. It will be in the evening from 5:30 to 9:00 pm. Once we have an estimate on the number of participants, we will arrange some refreshments or food for the evening. Jim Conner will contact the L.U. Thompson food service for information. He will try to have an attendance estimate for the May 17 planning meeting. Steve Roberts is awaiting input from Ted Kavanaugh of DES to assist planning. Milt Rudy will draft an invitation notice including a RSVP request.
>Training for the Emergency Management Handbook for elected officials will be provided by CHESCO on May 23 at 7:00 pm at the Lower Oxford Township building during the regular Oxford Regional Planning Committee meeting.

New Business: Possible summer events include Oxford's First Friday in June, the Apple Festival on the last Saturday in September (29th), and perhaps Penn Township Safety Day.

Announcements:

- Chesco DES: Calls last month averaged 686 per day. There were 1029 fire incidents and 3508 EMS incidents with an average fire/EMS dispatch time of 1 minute and 27 seconds. The Training Facility hosted a total of 2371 people at 193 events at the Modena Rd campus.
- AGREM: An historic marker will be placed at Sunset Park with the dedication August 12 at 4:00. There will be a concert in the park.
- OctoREM: No Update.
- Other: Scott Rugen offered March information from Southern Chester County Emergency Medical Services (MEDIC 94): 200 EMS incidents, 28 paramedic incidents, 133 Transports, and 5 mutual aid calls. A new paramedic unit is operational at the Avondale Station. SCCEMS will host a meeting with its 18 municipalities on Wednesday, June 27 at Jennersville Hospital at 7:00 pm.

Open Discussion: None

Adjournment: The meeting was adjourned at 6:57 pm.

Submitted by: Milt Rudy, Secretary

Upcoming Events:

Date	Time	Event	Description	Location
May 23, 2018	7:00 pm	E.M. Handbook Training		Lower Oxford Twp Bldg.
May 24, 2018	6:00 pm	OxREM Regular Meeting		Hopewell School
May 31, 2018	5:30-9:00 pm	Hazmat Exercise		Lincoln Univ Sci Bldg.
Sept 25, 26, 2018	all day	Emergency Management Conference		Malvern, PA

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