



Oxford Regional Emergency Management
(OxREM) Meeting Minutes
Hopewell School
January 23, 2020
Draft for Review



Introductions

Members and elected officials in Attendance

- | | | |
|------------------|--------------------|---------------------------|
| • Scott Rugen | Upper Oxford | Chairman/Twp. Supervisor |
| • John Reynolds | E. & W. Nottingham | and Oxford Boro EMC |
| • Milt Rudy | Elk | Treasurer/Twp. Supervisor |
| • Candace Miller | West Nottingham | Twp. Supervisor |
| • Bob Ketcham | Oxford Borough | Council Member |
| • Chuck Freese | Upper Oxford | EMC |

Others :

Gabby Ratliff/Emergency Planning Coordinator/Dept of Emergency Service-Chester County

Scott Rugen opened the meeting at 6:00 pm with the Pledge of Allegiance and a moment of silence.

Discussion identified the following will be voting for each municipality:

- Upper Oxford: Chuck Freese
- East Nottingham: John Reynolds
- West Nottingham: Candace Miller
- Lower Oxford Township: None
- Elk Township: Milt Rudy
- Oxford Borough: None

Review of Minutes: Chuck Freese/Milt Rudy moved/seconded to approve the September 2019 meeting minutes with the following changes:

- Treasurer's Report: "...voted upon so Chuck Freese could sign the check."

(Note: Candace Miller recused herself from the vote)

Treasurer's Report: Milt Rudy reported the checking account balance is \$6,310.69 as of 12/31/2019 (Fulton Bank Acct. No. xxxx-7472)

Old Business:

- By-Laws- discussed for possible changes in the next meeting. Specific areas of the by-laws to be reviewed: Purpose-Territory-Membership.



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- Municipal Official Training: Chesco DES is hosting Emergency Management training on 2/1/2020 at Penn Twp Start time: 0830. AgRem is assisting. Scott Rugen will distribute the information to the OxRem municipalities.

New Business:

- Medic 94 offered free “Stop The Bleed” training on 12/12/2019 at Lower Oxford Township. They also provided training on the use of the opioid antidote-Narcan. The event was well attended. Scott Rugen will procure samples of the “Stop The Bleed” kits recommended by Medic 94 to display at the next ORPC meeting so municipalities interested in purchasing same can see them beforehand.

Announcements:

- Chesco DES:
 - Gabby Ratliff provided information on the Chester County Emergency Management events scheduled for 2020.
 - Q1-2020
 - 1/21/2020 Quarterly Communications Check
 - 2/18-2/19/2020 PEMA In-Service Training-Wilkes Barre, PA
 - 02/25/2020 EMC Quarterly Training
 - 03/12/2020 Local Emergency Planning Committee Meeting
 - 03/26/2020 PEMA All Hazards Spring Exercise
- AGREM:
 - Penn Twp property purchase near Jenners Pond Land for the possible building of a multi-use emergency services facility (Medic 94-West Grove FC, etc).
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- OCTOREM:
 - POD inventory was recently completed.
 - Review of the proposed Atglen Trail system near the Amtrak train power supply corridor.

Adjournment: The meeting was adjourned at 7:15 pm

Submitted by: Scott Rugen/Acting Secretary